



Nevada Governor’s Finance Office,
Office of Project Management

CORE.NV Project Monthly Status Report
October 2024

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1 Roadmap

This section provides an overview of the CORE.NV Project Roadmap—including strategic milestones, timeline updates, changes to the roadmap over the past month, as well as a look ahead to the next 30 days and the next 60 to 90 days.

1.1 Previous 30-day Project Milestone Overview

Figure 1-1 below provides a high-level overview of the previous 30-day CORE.NV Project Milestone Schedule, including the CORE.NV Project scheduled activities, completed milestones, and performance against plan.

For the month of October 2024, more significant Phase 1A meetings continued their ongoing discussions. Meeting topics included the FIN Nightly Cycle Walk Through process, EUAT - Preparing for Day 1, Discussion of Changes needed due to NDOT moving their go live date until July, December 20 Cutoff Discussion, and a Project Health Rubric Working Session with CGI, IV&V, and BerryDunn. A total of 22 Instructor Led Training (ILT) courses were cancelled due to the NDOT decision, but this led to the opportunity to create 15 new General Population courses and fill those instead.

The Technical team launched a Tiger Team charged with conducting meetings to determine the impact to Phase 1A scope and schedule the decision to delay the go live date for NDOT had. Any new or rework necessary for interfaces, data warehouse, or reports will need to be documented and planned for within the timeline remaining for testing and go live readiness for Phase 1A. Preparations were in the final stages for beginning End User Acceptance Testing (EUAT) and new Instructor Led Training courses continued to be offered to completely filled classrooms of attendees. The last stages of setting up the Las Vegas training room were also wrapped up. Responses to Plante Moran's/IV&V's Observations and Recommendations spreadsheet of items were compiled and submitted on Tuesday, October 15, 2024.

Important discussions continued regarding an overall vision for Phase 2, the functionality and features included, and the work that will be necessary. In addition, discussions around the Governance Plan, the failure to gain approval from the Governor's Office, and what that will mean for the Office of Project Management (OPM) in terms of staffing and resubmitting their budget proposal to include needed resources. Both Instructor Led Training (ILT) courses and End User Acceptance Testing (EUAT) are proceeding according to schedule. Report discovery/development are progressing well with less than 20 reports remaining. Data conversion work also continued to progress with blockers being steadily removed. Risks, issues, and decisions continue to be well documented, and updates are regularly being added in terms of status and strategies for handling them.

The teams saw a shortened week as the Nevada Day holiday occurred on Friday, October 25, 2024. End User Acceptance Testing (EUAT) did not occur that week as CGI performed a refresh of the MA1 environment. This refresh took longer than expected as the environment was not brought back online until Tuesday afternoon, it had been expected to be back by the EOD on

Sunday. Alpha testers resumed their EUAT on Monday, October 28, 2024. Instructor Led Training (ILT) continued according to the schedule. All PI 5 work continues according to plan.

Two significant Tech team blockers, namely 1.) licenses/access to the snowflake environment and to Power BI for the OCIO developers has finally been provided; and 2.) the mismatching of data between the snowflake and the MA1 environments along with the missing snowflake environment data have been resolved. The removal of these blockers will enable a significant amount of Phase 1A work to now be completed. Alpha testers continued End User Acceptance Testing (EUAT) and Instructor Led Training (ILT) courses continued with 31 courses conducted and 551 attendees being trained. Lastly, a rewriting of the Core.NV Governance Plan has begun.

Figure 1-1: Previous 30-day Project Milestone Overview

Completed	Month	Deliverable/Milestone	Deliverable	(AC) Actual Cost	Totals	Fiscal	CGI Accountable	OPM Accountable	CGI Delivery Date
X	September	Monthly Status Report 12 (CR002)	Deliverable	\$ 150,000		2025			10.2.24
	November	P1A UAT Support (UAT has moved to start 10.7.24-11.7.24, so this will move to Inv in Nov)	Work Product	\$ 200,000		2025			11.4.24
	October	P1A Build Stage Complete (moved to Nov)	Milestone	\$ 750,000		2025			10.30.24
X	October	P1A Implementation Assessment Document (Is this now happening in Aug)	Deliverable	\$ 350,000		2025			10.8.24
X		P1A Training Support (Related To IIT Training that happened in June)	Work Product	\$ 75,000		2025			8.27.24
X		P1A Performance Test Plan	Deliverable	\$ 200,000		2025			8.28.24
					\$ 1,725,000				

1.2 Upcoming 30-day Project Activity/Schedule Overview

Figure 1-2 below provides an overview of the status of in-progress activities, and risk levels associated with meeting upcoming, short-term (i.e., next 30 days) target milestone dates and rationale.

For the next monthly reporting period, November 2024 will see the completion of Sprint 5.3 on November 11, 2024, and the completion of Sprint 5.4 on November 25, 2024. PI 6 Planning sessions have been scheduled for Tuesday and Wednesday, November 19th and November 20th, 2024. BerryDunn team members will be onsite in Carson City, NV from Monday, November 18, 2024, through Friday, November 22, 2024. The primary focus of the PI 6 planning sessions will be on all of the Phase 1B work that will need to be completed by June 30, 2025, for a go-live date of July 1, 2025. Much of the remaining Phase 1A work will be in support of script writing to further End User Acceptance Testing and all of the remaining data conversion and mock cutover work being performed by the Tech team.

Figure 1-2: Upcoming 30-day Project Activity/Schedule Overview

Completed	Month	Deliverable/Milestone	Deliverable	(AC) Actual Cost	Totals	Fiscal	CGI Accountable	OPM Accountable	CGI Delivery Date
	October	Monthly Status Report 13 (CR002)	Deliverable	\$ 150,000		2025			11.4.24
	December	P1A UAT Support (11.11.24-12.13.24, so this will move to invoice in Dec)	Work Product	\$ 200,000		2025			12.16.24
	November	P1A Cutover Plan and Checklist	Deliverable	\$ 200,000		2025			11.06.24
		P1A Readiness Assessment Checklist	Deliverable	\$ 100,000		2025			10.31.24
		P1A Performance Test Execution (October: 10.10.24-10.23.24)	Work Product	\$ 250,000		2025			10.25.24
X		P1B Training Materials (Materials Produced for Aug 24th training)	Deliverable	\$ 300,000		2025			10.10.24
		P1A Completion Report (Formerly P1B P13 & P1A P14)	Deliverable	\$ 2,200,000		2025			10.08.24
X		Advantage SaaS Fees YR 2	CHARGE	\$ 5,385,000		2025			10.04.24
					\$ 8,785,000				

1.3 60- to 90-day Milestone Schedule Overview

Figure 1-3 below provides an overview of the 60- to 90-day milestone schedule, including the immediate horizon of scheduled activities necessary to achieve the milestones.

The month of December 2024 will see the completion of End User Acceptance Testing (EUAT) on December 6, 2024, the last of the mock cutover exercises, as well as the beginning of the cut-off period for the Advantage 2.0 system on December 20th, 2024. Continuing in December 2024 will be End-User Instructor Led Training (ILT), system performance testing, and the actual cutover efforts. January 2025 will see the go-live date for the Phase 1A Minimum Viable Product (MVP) version of the Advantage 4.0/Core.NV system. In addition, ongoing work will continue for all Phase 1B work as well as system training for the Governor's Finance Office (GFO).

Figure 1-3: 60- to 90-day Milestone Schedule Overview

Completed	Month	Deliverable/Milestone	Deliverable	(AC) Actual			Fiscal	CGI Accountable	OPM Accountable	CGI Delivery Date
				Cost	Totals					
	November	Monthly Status Report 14 (CR002)	Deliverable	\$ 150,000			2025			12.3.24
	December	P1A Performance Test Execution (RESULTS) (November)	Work Product	\$ 250,000			2025			7
X		P1B Training (TTT for HRM Performed on Aug 14th)	Work Product	\$ 200,000			2025			9.16.24
	January	Integration Strategy (Moved from March 2024) (CR008)	Deliverable	\$ 125,000			2025			
					\$ 725,000					
	December	Monthly Status Report 15 (CR002)	Deliverable	\$ 150,000			2025			01.02.25
		P1A Readiness Assessment	Work Product	\$ 150,000			2025			
X		P1B Training (TTT for HRM Performed on Aug 14th)	Work Product	\$ 200,000			2025			9.16.24
	January	P1A Achieve complete	Milestone	\$ 750,000			2025			
	January	P2A Business Process Analysis and Improvement	Work Product	\$ 500,000			2025			
	January	P2A Discovery Workshops Findings	Work Product	\$ 500,000			2025			
		P1B Build Stage Complete	Milestone	\$ 750,000			2025			
		P15 Completion Report (Formerly P1B P14 Completion Report)	Deliverable	\$ 1,100,000			2025			12.30.24
					\$ 4,100,000					

2 BerryDunn Resource Activity Summary

Table 2-1 below provides a high-level overview of the number of hours the BerryDunn team worked on the CORE.NV Project during this reporting period, categorized into four effort categories.

Figure 2-1: Resource Activity Summary

Staff Member and Core.NV Project Title	Hours Category and Time Spent				
	Project Meetings	BerryDunn Deliverable Development	CGI Deliverable Review	Other Support Efforts	Total Hours
██████████ Project Principal	16.5	0	0	0	16.5
██████████ Engagement Manager	5.5	0	0	0.5	6
██████████ Program Director	90.5	16	13.5	28	148
██████████ Human Resources Management (HRM) PM	140.5	0	0	0	140.5
██████████ Project Coordinator	77.5	16	81.5	0	175
██████████ Tech Senior Consultant	60	0	0	79.5	139.5
██████████ OCM Senior Consultant	51.5	0	0	113.5	165
██████████ Bus. Process Change, Comm., Training Support	3.8	1.5	0	0	5.3
██████████ Tech SME (Subcontractor)	36	5	0	60.5	101.5
Pool of BerryDunn Resources: Technical/Security/Project Mgmt. Subject Matter Experts (SMEs)	1.3	0	0	0	1.3

3 CORE.NV Project Workstream Status Review

Table 3-1 below provides a high-level overview of the CORE.NV Project workstreams for July 2024 and a look ahead to the upcoming activities for August 2024.

Table 3-1: CORE.NV Project Workstream Status Review for July 2024

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
FIN	
<p>Following the decision to postpone the deployment of CORE.NV for NDOT, cross-team collaboration was executed to hold discovery sessions on how this decision impacts go-live for Phase 1A, and conversely how it impacts NDOT, as they remain in Advantage 2.x.</p> <p>The MA1 testing environment was deployed on 10/2, and the FIN team worked to finish writing UAT test scripts as UAT began on Monday, 10/7. UAT Testing was extended and was a big focus in October. In addition, the FIN team worked with all of the teams to help plan and build out the CORE.NV functionality for NDOT to go live in July 2025. EUAT testing was successful with some testers being able to test all 5 budgets with minimal actual errors.</p> <p>Cost Accounting transit meetings continued with NDOT and FIN started collaboration on the "Tiger Team" with the Tech team/NDOT. Also, collaborated with the training team to complete the questions coming from the training sessions. Completed the Budget Control ILT review for training. Met with STO/DWSS and clarified the check printing process issues & resolutions. Met with STO/HRM for payroll process for Jan 1. Conducted a clarification meeting for the use of JVD and script writing.</p> <p>Completed EUAT testing with Security rolls. Wells Fargo meetings continued with payroll testing completed successfully. Script work</p>	<p>OPM Tasks:</p> <ol style="list-style-type: none"> 1. Review and return P1A Readiness Assessment Checklist. 2. Review and approve SIT PI-5 Sprint 5.2 SIT Results. 3. Execute Final EUAT - Beta - Week 1. 4. Review and approve P1A Readiness Assessment Checklist. 5. Review and approve Advantage PI4 Completion Report. 6. Execute Final EUAT - Beta - Week 2. 7. Execute Final EUAT - Alpha - Week 4. 8. Review and return P1A Cutover Plan and Checklist. 9. Participate in meetings with CGI and agency regarding Wells Fargo. 10. Continue EUAT script building. 11. Provide EUAT tester support. <p>CGI Tasks:</p>

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>continued in preparation for Beta testers. SCO decision made to cease AP and RB transactions in Advantage 2 as of 12/13/24 COB. SCO will prep and key the potential Work Programs for submittal 12/13.</p> <p>Chart of Accounts has been fully loaded in MA1. Conversion had 540 non-Exec. Budgets in the table and have converted 98% of them. The number will decrease as we complete Mock installs.</p> <p>For the short term, STO will be manually transmitting the file to Wells Fargo. IFT210 & IFT004 (interfaces) have been established to transfer the files back from Wells Fargo. Sample printing of the checks will follow.</p> <p>Draft Check Form approved by STO and submitted to SCO for approval. ACH file approved by Wells Fargo. ACH Return and Positive Pay still pending. Continued discussion on Agreements. Finalized plans for July 2025 Phase 1B Financial Go Live. Continued CORE.NV to NDOT outbound interface development.</p> <p>Prepared to test Nightly Cycles and Beta tester prep is ongoing. Alpha testing with security roles is ongoing. Met with NDOT to discuss Travel claims and met with SCO/OPM/CGI regarding ongoing concerns.</p>	<ol style="list-style-type: none"> 1. Provide P1A UAT Support - Month 1. 2. Log SIT PI-5 Sprint 5.2 Configuration Issues and Retest. 3. Address OPM comments on P1A Readiness Assessment Checklist. 4. Resubmit P1A Readiness Assessment Checklist. 5. Write P1A Cutover Plan and Checklist. 6. Provide P1A UAT Support - Month 2. 7. Submit P1A Cutover Plan and Checklist. 8. Address OPM comments on P1A Cutover Plan and Checklist.
HRM	
<p>HRM continued work towards Phase 1B, but the team was also engaged with all other workstream teams to evaluate the effects of postponing the go-live of NDOT. Held a meeting to discuss the mapping needs for Vendor Customer Create and Vendor Customer Modify interfacing from Adv. 2x to 4 for Employees as customers</p>	<p>OPM Tasks:</p> <ol style="list-style-type: none"> 1. Review and approve SIT PI-5 Sprint 5.2 SIT Results. 2. Review and approve SIT PI-5 Sprint 5.3 SIT Results.

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>during the 1a to 1b period. This was an “internal” meeting between the OPM and CGI workstreams to ensure all teams are moving in the same direction and that any work already completed toward this mapping goal is identified prior to scheduling stakeholder and SME discussions. Work and planning is still being executed to identify the best solution to implement for both recruiting and LMS. A meeting was held with officials from Kentucky to discuss their experiences. Further meetings are to be planned with additional people that are knowledgeable of the solution.</p> <p>Planning was held for October IUAT. Completed conversion analysis and planning for the remaining work. OCHK was successfully tested and is functional (manual check process). Facilitated weekly DHRM task force meeting in response to minimize identified blocker/dependency delays.</p> <p>Conversion dependencies continue but we are working with the other teams to work through them so that work can continue to move forward. Due to turnover in DHRM, there is less access to historical knowledge in Central Payroll and Records.</p> <p>Awaiting CGI estimate for schedule impact for different combinations of the recruiting/LMS scenarios. As HRM gets into testing with converted data, we are raising issues and are requiring more collaboration with the State to make sure we get data configured correctly. At this point, we are resolving these quickly, but will monitor closely, if we find this may have a negative impact on the schedule. Parallel Payroll delay due to environment availability, may be able to mitigate this by bringing SH5 online earlier than originally planned.</p> <p>Wrapping up VCC and VCM (1 wrap up meeting left). Completing and testing 35 scripts. Already loaded into JIRA with steps. Successfully</p>	<ol style="list-style-type: none"> 3. Review and approve SIT PI-5 Sprint 5.4 SIT Results. 4. Write scripts and conduct P1B UAT for Sprints 1-4 in PI-5. 5. Support Payroll/Run to Run Test Prep Efforts. 6. Provide HRM Stakeholder Communications. 7. FIN/HR collaboration meetings for conversion. 8. Tech Interface/Report Build and Conversion Support. 9. Begin discovery workshop preparations. 10. Plan NeoGov implementation strategy with CGI. 11. Finalize payroll report list with DHRM. 12. Finalize input procedure for vendor numbers. 13. Support for parallel payroll runs for testing in December. <p>CGI Tasks:</p> <ol style="list-style-type: none"> 1. Conduct PI-5 Sprint 5.3. 2. Log SIT PI-5 Sprint 5.2 Configuration Issues and Retest. 3. Execute SIT Scripts for PI-5 Sprint 5.3. 4. Write SIT Results for PI-5 Sprint 5.3. 5. Hold PI-5 Sprint 5.3 Demo with OPM. 6. Log SIT PI-5 Sprint 5.3 Configuration Issues and Retest. 7. Write SIT Scripts for PI-5 Sprint 5.4. 8. Conduct PI-5 Sprint 5.4. 9. Execute SIT Scripts for PI-5 Sprint 5.4. 10. Hold PI-5 Demo with OPM. 11. Write SIT Results for PI-5 Sprint 5.4. 12. Log SIT PI-5 Sprint 5.4 Configuration Issues and Retest.

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>tested payroll and created first check! Secured backups for Parallel Pay.</p> <p>Configured PDF printing for Online Check Printing. Finalized 35-40 scripts for IUAT testing. Started review of Testing as a Service (TaaS) scripts. Started pre-planning for HRM Discovery Workshops. Awaiting CR for NEOGOV as recruiting/LMS solution.</p> <p>Completed successful October IUAT event. Closed out Sprint 5.2 and started Sprint 5.3. Reviewed 50% of the Testing as a Service (TaaS) scripts. Continued prep work for Discovery Workshops.</p>	<ol style="list-style-type: none"> 13. Conduct Data Cut for Iteration 1. 14. Write SIT Scripts for PI-6 Sprint 6.1. 15. Conduct PI-6 Sprint 6.1. 16. Conduct Data Extract Post Payroll Run for Iteration 1.
Organizational Change Management (OCM)	
<p>Support Training team - continues each week; comm support and support with FAQs and scheduling coordination.</p> <p>Comms: NDOT Update from EC - developed and pushed 10/7 - Letter letting the rest of the state leadership know about the NDOT change.</p> <p>SharePoint Enhancements - although this is an ongoing activity, we changed and added information making it more transparent and less confusing to the reader.</p> <p>New HRM Video Demo - new demo coming soon, Personnel Management - targeted release in mid-October.</p> <p>Get Ready Nevada Campaign - in development, finalizing soon. Campaign elements already in effect, adding a CORE.NV Bene's campaign also.</p> <p>Change Readiness Survey Analysis complete - shared with project leadership week of 10/7.</p> <p>September OCM Metrics - shared with project leadership week of 10/7</p>	<p>OCM Planned Activities for November to support Go-Live Readiness</p> <ol style="list-style-type: none"> 1. Finalize the OCM and Training portion of the Go-No-Go Readiness Checklist with the entire project team. 2. Hold a Change Agent Network (CAN) Session (last session of the year) on Nov 19th. The content will focus on pre and post Go-Live readiness activities that end-users will need to know before Jan 1st. 3. Push out Change Readiness/Impact Survey to Middle Management Stakeholder group and analyze results. Any mitigation activities to address resistance or additional buy-in needed will take place in December. 4. Monthly Maintenance of Stakeholder Groups/Lists – in prog for month of October. 5. Metric analysis for October.

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>Potential concern for P1B: OCM resources may not be enough to support P1B given the enormous # of EUs in HRM and FIN EUs who need to take remaining courses and NDOT EUs. Resource proposal in dev.</p> <p>October Activities Get Ready Nevada Campaign, CORE.NV Newsletter</p> <p>November Activities: Change Agent Network Session, Sunset FAQs, Change Impact Survey to Top 15 Agencies (based on the CR survey analysis, we decided we needed to survey the top 15 agencies to obtain more impactful information (if we are able) to incorporate into our Get Ready Nevada Campaign).</p> <p>Two-pager, "Ask Me" Poster, Quick Reference Guide and Video Demo in finalization stages. Team will determine best practice of delivery methods.</p> <p>EUAT Weekly Surveys – ongoing weekly surveys. Two weeks of survey reviews were very positive for all categories; proctor support, overall feeling of testing, experience with new solution, navigation comfort, signing on/test scripts/JIRA/issue reporting and whether they believe it will boost their productivity!</p> <p>6-Month SP review – in process Engaging with OPM leads.</p> <p>Change Impact Survey was sent on 10/16. Responses indicate just under 10% completion. Of those responses, most feel the most noticeable and immediate positive impacts for your agency are the modernized business processes and the ease of use followed by efficiency and the fact it is now one system. Over 86% feel confident that their agency will be able to handle the workflow changes in shifting to the CORE.NV system. Many gave us insight to their current BPA practices and what will be changing. This will enable</p>	<p>Communications Planned Activities for November to support Go-Live Readiness:</p> <ol style="list-style-type: none"> 1. Update CORE.NV SP Site – updating SP site in Nov based on 6-month review output to make more user-friendly. 2. Develop CAN Slide Deck 3. Plan for Dec Leadership Stakeholder Session and Statewide/Leadership Project update email comms 4. Continue to support EUT Team with comms and training analysis 5. As a result of the Stakeholder Leadership and FIN End-User Change Readiness and Change Impact Surveys, a Get Ready for One Nevada Marketing Campaign has been developed to increase adoption – Finalizing currently, launching first of next week, last phase to be pushed before the Thanksgiving Holiday. Products include Poster, Benefits Guide, Two-Pager Change Impact (high-level changes only) and Commercial.

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>OCM to address these in future communications/comm activities and target specific agencies to mitigate any resistance. OCM/Training metrics are in process. The team will analyze all metrics in the first week of November and present to leadership the second week of November. (repeat every month)</p> <p>Change Impact Survey was closed on 10/24, analysis has begun. Get Ready for One Nevada Campaign - in process - rolling out in Nov. OCM Oct metrics - in process.</p> <p>CORE.NV Newsletter and CA Grant Contact Comms were sent on 10/24.</p> <p>Change Impact Survey analysis was completed. Less than 15% participation, mostly from State Trainers and Testers. Overall, responses were positive or cautiously optimistic, however some are concerned/possibly nervous about their internal processes changing because of the new system. Other results from End User Training surveys have been very positive and state similar concerns about their own internal processes changing. The team will discuss the recommendation actions over the next week and what we can commit to before Go-Live/Post Go-Live. The last Phase 1A Change Impact Survey will be sent Post Go-Live, in late Jan/early Feb, giving users time to process transactions in the new system.</p> <p>OCM and Training Group conducted first review of the P1 Readiness Checklist to sharpen the OCM and training activities listed in prep for next week's session with CGI.</p>	
TRAINING	
EUT kicked off with AP and GA course trainings, SH4 training environment is operational, EUT schedule adjustment and refinement	<p>Courses:</p> <ul style="list-style-type: none"> 28 courses scheduled for the month of November

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>with NDOT change in go-live (registered seats dropped to 1400+ with removal of NDOT courses), Training materials: Final - AP, AR, GA, FA, CA, BC, and Procurement, Budget Query & Payment videos and job aids, opened 9 courses at contingency location opening 162 seats. Monitoring end-user training registration and ILT end-user registration communication.</p> <p>EUT started on 10/1/24, 9 courses added at DPS (contingency location). Successfully tested contingency location due to a gas issue at SCO. Review and validation of FIN function end-user list; identify unregistered end-users for future planning. Targeted ILT end-user registration communication. Agency specific course content adjustments with ongoing discovery (AR, PV/PVE and Procurement available mid-November). Training room equipment prep and management, training material prep and management.</p> <p>Course recording on track for delivery to SCO by November 1, GFO training January 2025. 17 items being tracked in the Training Tracker (10-high, 6-med, 1-low), Closed 10 items, Added 1 new item.</p> <p>EUT continued (14 courses (GA, AP, AR) completed (248 seats), Las Vegas Training Room tested and ready for training. Ongoing review and validation of FIN Functional End-User List (Goal: identify unregistered end-users for future planning). Targeted ILT End-User Registration Communication Strategy in place.</p> <p>FIN End-user Course Registrations pivot; adding additional courses from the standby list. Agency specific course content adjustments based on on-going discovery (AR, PV/PVE, & Procurement) Available to end-users by mid-November. Course Recordings are still on track for delivery to SCO by NOV 1. GFO training schedule in process (JAN 2025). ADV 2.1 to CORE.NV Log-in Process was developed and approved.</p>	<ul style="list-style-type: none"> • Budget Inquiry and PV/PVE videos and job aides available mid-November • No courses November 11th for Veteran's holiday • No courses scheduled the week of November 25th for the Thanksgiving holiday <p>Responding/Building:</p> <ul style="list-style-type: none"> • Responding questions regarding courses, CORE.NV system, and Practice Labs coming into OPM email • Updating question database populated from questions from daily courses and/or OPM email • Building/updating FAQ for SharePoint site from questions received from daily courses and/or OPM email <p>Planning/Prepping:</p> <ul style="list-style-type: none"> • HRM Phase 1B content discussions • Analyzing HRM end-user list • FIN Practice Labs (scripts, instructor scheduling, etc.)

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>Seven additional courses added – 4 GA, 3 AP at the end of October. At the end of Week 4: 23 courses completed. 94% attendance rate (481 seats registered / 451 attended). ILT Fixed Asset Management Courses cancelled & adjusted to Recording & Job Aid. On-going monitoring of registration and course need (1495+ Seats Filled). Training Contingency Plan finalized. Continued bi-weekly State Trainer Forums. Targeted communication with FIN end-users. Las Vegas training started on 10/28. Course recordings: 1 Nov for initial review. Planning for Phase 1B has begun.</p> <p>31 courses (GA, AP, AR) completed by end of Training Week 5 with 588 registered seats; 551 attendees (continued 94% attendance rate) as of 10/29. Courses filling for the 7 extra courses created from the previous week. OCIO/SCO Help Desk CORE.NV Review; training set for Nov 4.</p> <p>Targeted ILT End-User Registration Communication Strategy in place. Agency Specific Course content adjustments based on on-going discovery (AR, PV/PVE, & Procurement) Available to end-users by mid-November. Working on course list and participants for January 2025 GFO training. ADV 2.1 to CORE.NV Log-in Process on-going.</p>	
TECH	
<p>Workflows: Were analyzed in Sprints 5.1 & 5.2 and configured in Sprints 5.2 through 5.4.</p> <p>SEC Roles: ALL SEC ROLES for P1A are complete!</p> <p>Interfaces - ITF005 is an HRM interface that received assistance from CGI; of the remaining newly discovered for P1A, only ITF 211 is awaiting a final disposition (follow-up sent). Tiger Team for NDOT Temp Interfaces was formed, an initial discovery meeting was held</p>	<p>The NV Tech Team tasks are as follows for November (I think this is pretty complete – NOT in priority order):</p> <p>Interfaces:</p> <ul style="list-style-type: none"> • Complete ITF005 (SCO) • Complete ITF247 (NDOT Temp Inbound) (expected to complete by tomorrow) • Complete ITF253 (NDOT Temp Outbound CoA) – DW Team (this is a big one) • Complete ITF251 & 252 (NDOT Temp Outbound)

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>Oct 3 with NDOT, FIN, and both Tech Teams. SharePoint folder created under Interfaces for this team. Architecture document to be drafted by the Tiger team. Wrapped up ITF005; Tiger Team meetings held for NDOT ITF work. Outbound Interfaces in analysis.</p> <p>DW: Continued clearing blockers; worked with Tiger Team to understand impacts to Conversion & DW. Separated P1B (NDOT) tasks into a new Kanban Board. SH1 officially refreshed, validating environment & updating credentials. One blocked ticket remains. Hoping to complete all DAWN & HRDW work by 11/25 and FDOT work (P1B) by 12/13.</p> <p>Reports: Continued mapping and analysis meetings with identified SMEs while incrementally developing reports that have been vetted. Training for new resources was conducted on Oct 11. Working to ensure all needed licensing & access is granted and environment data is populated so we can assign reports to OCIO developers.</p> <p>Infrastructure: Built & Tested Usernames & SSH keys for SFTP; Outlying agencies to finish SSO.</p> <p>UAT: Conducted EUAT & IUAT; Continued script writing incrementally as needed and validated scripts prior to running them.</p> <p>SSO: completed for Outlying Agencies; SFTP: Built & Tested User Names & SSH Keys (will continue thru 5.4).</p> <p>Conversion: Continued support of CGI by providing exports as needed.</p>	<ul style="list-style-type: none"> • Work with CGI on ITF233 (CoA for DOA) • Support for Nightly cycles (ITF testing) by CGI • Identify and scope P1B Interfaces (Only 5 are listed on the FRIL- ensure this is a complete list) • Review ITFs listed for P2B (HRM) to ensure none are needed for P1B <p>Reports:</p> <ul style="list-style-type: none"> • Confirm final container updates push all needed data to Snowflake from MA1 • Prep Reports for OCIO & team development (██████████) • Support Reports team with requirements documentation (██████████) • Complete 20 reports for P1A • Start on Reports for April Release (when ITFs are done) • Potentially start on Reports needed for P1B <p>Security:</p> <ul style="list-style-type: none"> • Identify any security roles needed for P1B <p>Infrastructure:</p> <ul style="list-style-type: none"> • Continue confirmation & testing of SFTP User ID & SSH Keys for each agency <p>Data Warehouse:</p> <ul style="list-style-type: none"> • Complete Tasks for DAWN • Start on P1B tasks (FDOT – mostly done prior to push) and HRDW • Complete CoA Interface (ITF251) • Support CGI Conversion by providing requested extracts • ADV2x Production Support for some resources <p>Project Management:</p> <ul style="list-style-type: none"> • Project status reports / IV&V responses / review deliverables • Facilitate Agile meetings and topic-specific meetings • Tag Interface & Reports Development tickets by Agency

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
	<ul style="list-style-type: none"> • Configure “Progress by Agency” JIRA Dashboard for all development work (CGI+NV Tech) • Reconcile FRIL with JIRA to reduce IV&V concerns and improve documentation/communication • Review JIRA development tickets for complete documentation (ticket links and links to documentation) • Coordinate with CGI on Post-Production support resource plan • Utilize this workbook for planning work and creating tickets for future phases: ITF and RPTs by Agency.xlsx

4 CORE.NV Project-Level Risks, Issues, and Decisions

In Table 4-1 below are the issues that are currently impacting the CORE.NV Project with their resolution strategy as well as the risks anticipated to impact the CORE.NV Project-Level Risks and their corresponding mitigation strategies.

Table 4-1: CORE.NV Project-Level Issues and Risks and the Corresponding Mitigation Strategies

CORE.NV Project-Level Risks and Issues and their Corresponding Mitigation Strategies		
Number	Risk/Issue Description	Resolution/Mitigation Strategy
Issues		
1)	During the months of October through December 2024, the GFO (Governor's Finance Office) will be going through their Budget Build process and will require assistance from several key Core.NV resources. As a result resources such as [REDACTED], amongst others, will be called away from the Core.NV Project.	Other resources will be called upon/delegated to act in their stead while away.
Risks		
1)	With the potential for Advantage 2.0 to fail, and the need for critical Core.NV Project resources to be pulled off of the project to troubleshoot and fix defects, an alternate plan must be created to address these issues as it may impact the ability of the Teach team to complete project work.	Resources will be identified and allocated, on an as needed basis, to resolve any defects in the Advantage 2.0 system.
2)	There are potential risks associated with a delayed start of Parallel Payroll. Original Start Date was 11/25, but due to FIN EUAT that date has been pushed back by at least 2 weeks. This means there are potential capacity issues for supporting Parallel Payroll during 1A Go Live Activities.	Discuss potential solutions, bringing SH5 online earlier, adding additional conversion team member to specifically support Parallel.
3)	The number of Reports necessary for the January 2025 go-live date will likely exceed the TECH team's capacity and therefore, not all that are needed may be completed.	The number of reports remaining to be completed is 19 with current pace set to complete any required for Phase 1A go live in time.

CORE.NV Project-Level Risks and Issues and their Corresponding Mitigation Strategies		
Number	Risk/Issue Description	Resolution/Mitigation Strategy
		<p>1. (Done) Will place the Architecture roadmap as second priority to CORENV-5398: Reports Analysis for Roadmap to assist with understanding the scope of the work involved</p> <p>2. (Done) A resource has been added to support from a legacy perspective</p> <p>3. (Done) A resource from CGI joined on Aug 12, 2024 to help train 2 OPM resources in the ADV4 Reporting system.</p> <p>4. (Done) Hire a Business Analyst to help with "legwork" on retrieving priority & requirements for reports.</p> <p>5. (In Progress) Use this format to capture reports requirements and design - obtain signoff from agency rep: Agency Report Meeting Agenda.docx (linked in comments)</p>
4)	<p>All offline data captured for AR to be uploaded to ADV 4.0</p> <p>-All agencies to provide AR data through worksheet buildout for transfer to ADV 4x</p> <p>Critical for AR go-live at the agency level statewide, 1/1/2025.</p>	None Identified at this time.
5)	All offline data captured for CA to be uploaded to ADV 4.0	None Identified at this time.

CORE.NV Project-Level Risks and Issues and their Corresponding Mitigation Strategies		
Number	Risk/Issue Description	Resolution/Mitigation Strategy
	<p>-All agencies to provide CA data through worksheet buildout for transfer to ADV 4x</p> <p>-All grants and CIP projects transferred to data worksheet buildout for transfer to ADV 4x</p> <p>-All cost allocations, and special use category data worksheet buildout for transfer to ADV 4x</p> <p>Critical for CA go-live at the agency level statewide, 1/1/2025.</p>	

In Table 4-2 below are decisions that may require input from the Executive Leadership Team for the CORE.NV Project.

Table 4-2: CORE.NV Project Decisions that may require input from the Executive Leadership Team

CORE.NV Project Decisions that may require input from the Executive Leadership Team		
Number	Decision	Input
1)	<p>There is a possibility that CGI is able to provision DFA in the PROD environment, and allow entities to log in to ADV4, in addition to the state mandated identity provider SSO/ XML configuration. EC is meeting on Oct 15, 2024 to determine whether an exception will be allowed.</p> <p>If this exception is not granted, Supreme court may want to leverage their existing financial system and refrain from using ADV 4, as they currently only have a small handful of users of ADV 2.</p>	None Identified at this time.
2)	<p>10-10-24 Discussion NDOT BofA Transfers for January 4, Go Live, Phase 1A</p> <p>There will not be chart of accounts changes to the NDOT Bank of America files during phase one.</p> <p>Because we are not doing chart of accounts changes to any integrated system during phase one, those systems are still providing the PV files in the same format they provide them now and then. The integration that OPM and CGI are building to load those files into advantage for are the ones that are moving those data elements into the correct field in Advantage 4, but the data elements don't change, just the field names do.</p> <p>Currently, 126 files come from Bank of America. 124 go to a developer at the controller's office and two go to NDOT. This will remain the same until July 1 when NDOT comes on board to Advantage 4. There will be no change as to how the two files for NDOT are currently being handled.</p> <p>The two files for NDOT will get loaded into application process through the m.application and then the</p>	None Identified at this time.

CORE.NV Project Decisions that may require input from the Executive Leadership Team		
Number	Decision	Input
	application sends them to SCO. They are loaded into SCO and processed through SCO. There's one payment voucher interface that lumps everything together and then ships it over to the new system.	

In Table 4-3 below are the actions that may need the support of the Executive Leadership Team for the CORE.NV Project.

Table 4-3: CORE.NV Project Actions that may Need the Executive Leadership Team's Support

CORE.NV Project Actions that may need the Executive Leadership Team's support		
Number	Action	Support
1)	Draft CR for Debt Collection Module	CGI Demoed the Module for OPM and stakeholder's week of 9/23. CGI team is following up on pricing. Shifted due date to 10/18. 10/29/24 - Estimates in progress. Targeting week of 11/4 or 11/11.
1)	Connect with █████ regarding Batch Cycle in Non-Prod tasks (review for downstream impacts)	None Identified at this time.
2)	Get clarification on Decision Candidate CORENV-6868	None Identified at this time.